



# Alpha Sigma Alpha

*elevate and influence*

## National Archives Donation Form

This form is to be used for transferring items of personal, collegiate chapter, or alumnae chapter property to the National Archives at Alpha Sigma Alpha National Headquarters. Print and include in package with items you are donating. Keep a copy for your records.

### Donor Information (please print or type)

Full Name

*First, Maiden, Last*

Chapter of Initiation

*chapter and university*

Mailing Address

*street address, city,*

*state, zip*

Preferred Phone

Email

### Donation Items (please print or type) – Provide brief description and date and place of origin

Item #1

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Item #2

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Item #3

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Item #4

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*Please reproduce this form if you are donating more than four items; this will facilitate cataloguing. Also, please attach additional sheet(s) identifying the names of persons featured in any images, matching identification lists with Item # above.*

## Transfer of Property Statement

I hereby donate the listed items to the Alpha Sigma Alpha National Headquarters, to become its permanent property and to be administered in accordance with the Alpha Sigma Alpha Archives Management policies.

Name/Signature\_\_\_\_\_

Date\_\_\_\_\_

Please deposit or ship all donated items to:

Alpha Sigma Alpha National Headquarters  
9002 Vincennes Circle  
Indianapolis, IN 46268-3018